

BOARD OF ASSESSORS - TOWN OF PEMBROKE
MINUTES – November 28, 2016 – 6:30 pm meeting

Present: **Board Members**

Elizabeth Bates, MAA, Chairman

Mary Quill, MAA, Member

Elaine Boidi, Member

Catherine M. Salmon, MAA, Chief Assessor/Appraiser

Items Signed: Property Tax Exemptions

Appointments: 7:00 p.m. Board of Assessors adjourn to attend the Tax
Classification Hearing at the Board of Selectmen meeting.

E. Boidi motions to open the meeting at 6:30 p.m. M. Quill 2nds. All in favor.

CMS presents correspondence Department of Revenue recommended that Board of Assessors and Board of Selectmen authorize each board to authorize Chief Assessor to sign in Gateway on their behalf. M. Quill make motion to authorize Chief Assessor to sign in Gateway on their behalf. E. Boidi 2nds. All in favor. Authorization signed.

At 6:40 PM on a motion by E. Boidi and seconded by M. Quill, the Board voted unanimously to go into executive session. The Board took up the consideration of a number of FY2017 Property Tax Exemption Applications and FY2018 Chapter Applications. Upon completion of the executive session at 6:45 PM, E. Boidi votes to affirm the votes in open session. M. Quill 2nds. All in favor.

E. Boidi motions to accept the minutes of 11-14-16. E. Bates 2nds. M. Quill abstains as she was not present.

M. Quill motions to make recommendation to Selectmen to adopt uniform tax rate. E. Boidi 2nds. All in favor.

M. Quill motions to make recommendation to Selectmen to NOT adopt Small Commercial Exemption. E. Boidi 2nds. All in favor.

M. Quill motions to allow stamped signature for all repeat 61, 61A, and 61B applications as long as they are in compliance with Mass General Laws. E. Boidi 2nds. All in favor.

No meetings scheduled for December.

BOA now moves to the Board of Selectmen meeting. MQ motions that the Board of Assessors will adjourn their meeting at the completion of the classification hearing presentation at the Board of Selectmen's meeting. E. Boidi 2nds. All in favor.

No December meetings