

TOWN OF PEMBROKE  
APPROVED  
ADVISORY COMMITTEE MINUTES  
17 October 2016

Advisory Committee met with the Board of Selectmen and Steve Dodge, Town Moderator. Board of Selectman Chairperson, Lewis Stone opened the meeting in Pembroke Town Hall at 6:30PM on 17 October 2016. Lewis Stone introduced Steve Dodge to begin. Steve thanked Chairperson, Lewis Stone, members of the Board of Selectmen, Advisory Chairperson Linda Peterson and members of Advisory. This meeting is being recorded live.

Steve Dodge reminded residents that the Special Town Meeting is scheduled for Tuesday, October 18, 2016 @ 7:00PM at the Pembroke High School. He encouraged all residents to attend to vote on these important Articles. He noted the Special Town Meeting Warrant is posted on the Town website and copies are available at Town Hall.

This pre-meeting is not to orchestrate an outcome but to establish a procedure for Town Meeting.

Steve proceeded through the Articles to assign the Motions. They are as follows:

**Annual Town Meeting Warrant Articles**

Article 1 – Advisory Committee  
Article 2 – Advisory Committee  
Article 3 – Advisory Committee  
Article 4 – Advisory Committee  
Article 5 – Advisory Committee  
Article 6 – Advisory Committee  
Article 7 – Advisory Committee – This article must be voted before Article 8  
Article 8 – Advisory Committee  
Article 9 – Advisory Committee  
Article 10 – Advisory Committee  
Article 11 – Advisory Committee  
Article 12 – Advisory Committee and Police Chief  
Article 13 – Advisory Committee  
Article 14 – Advisory Committee  
Article 15 – Water Commissioner Jason Federico will make the motion- correction noted:  
Advisory voted Favorable Action for Article 15  
Article 16 – Take No Action  
Article 17 – Town Meeting Floor – Board of Selectmen will make motion with explanation  
Article 18 - Recommendations A-F – CPC Chairperson, Brian Van Riper

Advisory Committee adjourned from the Board of Selectmen meeting at 6:45PM and reconvened at their meeting.

Present were Stephen Curley, John G. Brown, Jr., Stephen Walsh and Elizabeth Monks.  
Absent: Timothy Brennan, James McCollum and Richard McManus

Linda started the meeting by letting committee members know that she asked Steve Dodge, Town Moderator to recognize Michael Buckley, Town Accountant at the Special Town Meeting in order to address the current financial state of the Town.

Advisory reviewed and discussed Appendix C of the Special Town Meeting Warrant. The proposed annual salary for the Animal Control Officer was left blank. A salary must be inserted so it can be voted at the Special Town Meeting which is part of Article 17. Linda noted the increase inserted for the Animal Control Officer was 2%.

**Article 7** – Create Special Injury Leave indemnity Fund was added to the Special Town Meeting Warrant. This article is necessary to fund Article 8.

Upon motion moved by Stephen Curley 2<sup>nd</sup> by Stephen Walsh following the discussion it was

**VOTED:** Favorable Action for Article 7 – Linda Peterson, John Brown, Jr. and Elizabeth Monks supported the motion.

There is an Open Meeting Law Compliance Training scheduled for Tuesday, October 25, 2016 at 6:00PM at Town Hall. Both Linda Peterson and Stephen Curley plan to attend.

Advisory will not meet on Monday, October 24, 2016. After the Advisory meeting on Tuesday, October 18, 2016 @6:30PM at the Pembroke High School; the next Advisory meeting will be held on Monday, October 31, 2016 at 7:30PM.

Linda learned that the Board of Selectmen needs a meeting room for their meetings on November 7 & 14, 2016. Advisory will not meet on November 7 and will check availability for meeting space at the Library for their November 14<sup>th</sup> meeting. Advisory will not schedule a meeting on Monday, November 21, 2016.

Upon motion moved by Elizabeth Monks 2<sup>nd</sup> by Stephen Walsh as amended following the discussion it was

**VOTED:** To accept the meeting minutes of 03 October 2016. Linda Peterson and Stephen Curley supported the motion. John Brown, Jr. abstained.

Advisory reviewed and discussed the Request for Transfer of Funds from Police Chief Wall in the amount of \$2,286.00 to pay for emergency backup generator switch.

Upon motion moved by Stephen Curley 2<sup>nd</sup> by Stephen Walsh following the discussion it was

**VOTED:** to approve Request for Transfer from the Reserve Fund for \$2,286.00 for Police Chief Wall to pay for emergency backup generator switch. Linda Peterson, John Brown, Jr., and Elizabeth Monks supported the motion.

The FY18 budget memo for Department Heads will be prepared and reviewed at the Advisory October 31, 2016 meeting.

The Advisory Committee adjourned at 7:00PM.

Respectfully submitted,

Stephen Curley, Clerk