

TOWN OF PEMBROKE
APPROVED
ADVISORY COMMITTEE MINUTES
24 APRIL 2017

Chairperson Linda Peterson opened the meeting of the Advisory Committee in Pembroke Town Hall at 7:30PM on 24 April, 2017. Also present were Stephen Curley, Timothy Brennan, James McCollum, John G. Brown, Jr. and Elizabeth Monks

Absent: Stephen Walsh, Richard McManus

Guests: Mr. Bryant;

The committee received a Request for Transfer from the Reserve Fund from Deborah Wall, Library Director in the amount of \$7,000 for several repairs (HVAC) and some pending plumbing. There was a complaint of a potential allergic reaction (mold) in the History Room. The HVAC system has been a challenge to control and while we now seem to have a better handle on it with the new control system some rooms experienced high temperatures and this could have caused this issue.

Upon motion moved by Stephen Curley 2nd by Elizabeth Monks following the discussion it was

VOTED¹: to approve a Request for Transfer from the Reserve Fund from Deborah Wall, Library Director in the amount of \$7,000 for several repairs (HVAC) and some pending plumbing. Timothy Brennan, James McCollum, John G. Brown Jr. supported the motion.

The committee reviewed Annual Town Meeting **Article 2** – to amend schedules A, B and C of the Classification and Compensation By-laws according to the schedules listed in Appendix D and to raise and appropriate, transfer from available funds.

Upon motion moved by Stephen Curley 2nd by Timothy Brennan following the discussion it was

VOTED²: Favorable Action - to amend schedules A, B and C of the Classification and Compensation By-laws according to the schedules listed in Appendix D and to raise and appropriate, transfer from available funds. The funding amount should be included in the article; it's primarily library employees and non-union. James McCollum, John G. Brown Jr. and Elizabeth Monks supported the motion.

Two new Recommendations have been added to the Annual Town Meeting Warrant Article 27 from the CPC. The committee reviewed the additional Recommendations:

Recommendation L: to appropriate the sum of \$15,000 from Community Housing Reserves and that said funds be granted to the Pembroke Housing Authority for the purpose of purchasing and installing a new backup generator at the MacDonald Way housing development, or take any other action relative thereto.

Stephen Curley believed funding was provided for a new generator four or five years ago from the Emergency Management budget. The committee agreed to send Brian Van Riper an email to confirm the purchase and understand what happened.

Upon motion moved by Stephen Curley 2nd by Timothy Brennan following the discussion it was

VOTED³: Town Meeting Floor - to appropriate the sum of \$15,000 from Community Housing Reserves and that said funds be granted to the Pembroke Housing Authority for the purpose of purchasing and installing a new backup generator at the MacDonald Way

¹⁻⁹The Chairperson did not vote on this motion.

housing development, or take any other action relative thereto. James McCollum, John G. Brown Jr. and Elizabeth Monks supported the motion.

Recommendation M – to appropriate the sum of \$100,000 from Community Housing Reserves and that said funds be granted to the Pembroke Housing Authority for the purpose of installing new roofs at the MacDonald Way housing development, or take any other action relative thereto.

Upon motion moved by Stephen Curley 2nd by James McCollum following the discussion it was

VOTED⁴: Favorable Action - to appropriate the sum of \$100,000 from Community Housing Reserves and that said funds be granted to the Pembroke Housing Authority for the purpose of installing new roofs at the MacDonald Way housing development, or take any other action relative thereto. Timothy Brennan, John G. Brown Jr. and Elizabeth Monks supported the motion.

Timothy Brennan would like to review the committee's vote of Town Meeting Floor for Article 6 "to appropriate, transfer from available funds for the purpose of funding the cost of items of the first year of any collective bargaining agreements between the town and the Pembroke Patrolmen's association , Pembroke Permanent Firefighters Association, Council 93, Local 1700 (Town Hall), and Council 93, Local 1700 (Public Works), or take any other action relative thereto."

There are rumblings of a prop 2 ½ next year; this should be explained to the residents.

Upon motion moved by Timothy Brennan 2nd by James McCollum to **reconsider** their vote for:

VOTED⁵: To reconsider their vote "Town Meeting Floor" for Article 6 - "to appropriate, transfer from available funds for the purpose of funding the cost of items of the first year of any collective bargaining agreements between the town and the Pembroke Patrolmen's association, Pembroke Permanent Firefighters Association, Council 93, Local 1700 (Town Hall), and Council 93, Local 1700 (Public Works), or take any other action relative thereto. Stephen Curley, John G. Brown, Jr. and Elizabeth Monks supported the motion.

The committee continued to discuss Article 6. If the funding was added to the budget this would not be an Article. The committee agreed to write to the Board of Selectmen about their concerns.

Upon motion moved by Stephen Curley 2nd by Timothy Brennan following the discussion it was

VOTED⁶: to keep their recommendation as Town Meeting Floor - for Article 6 - "to appropriate, transfer from available funds for the purpose of funding the cost of items of the first year of any collective bargaining agreements between the town and the Pembroke Patrolmen's association, Pembroke Permanent Firefighters Association, Council 93, Local 1700 (Town Hall), and Council 93, Local 1700 (Public Works), or take any other action relative thereto. James McCollum, John G. Brown, Jr., and Elizabeth Monks supported the motion.

The committee adjourned at 7:39pm to meet with the Board of Selectmen and Town Moderator to review the Articles for both the Annual Town Meeting and Annual Town Meeting.

Lew Stone, Chairperson of the Board of Selectmen welcomed Advisory and Stephen Dodge, Town Moderator and apologized for the delay of the meeting. Stephen Dodge explained this meeting is not to determine an outcome but to review procedures for the Annual Town Meeting so it runs smoothly. He reminded residents watching that the Annual Town Meeting is scheduled for Tuesday, May 9, 2017 @7:00pm at the Pembroke High School and that the Articles will be posted by the end of week and paper copies available early next week.

¹⁻⁹The Chairperson did not vote on this motion.

Stephen Dodge thanked Sabrina Chilcott, Board of Selectmen Executive Assistant for all her work preparing these documents.

Stephen Dodge noted a by-law was passed two years ago to allow the board to put together a Consent Agenda which includes non-controversial Articles which requires a 4/5 vote. These Articles are 1, 8, 9, 10 and 32.

The following **Annual Town Meeting Articles** were discussed to determine who will make the motion:

Article 2 – Advisory

Article 3 – Advisory

Article 4 – Advisory

Article 5 – Advisory

Article 5 – Board of Selectmen

Article 6 – Board of Selectmen

Article 7 – Advisory

Article 11 – member of the Town Government Committee

Article 12 – Advisory

Article 13 – Board of Selectmen (Advisory voted Unfavorable Action). Chairperson Lew Stone asked why. Stephen Curley said the committee agreed this would include small parties such as graduation, birthday, etc. The language is ambiguous. Lew said that was not the intent and that the Board of Selectmen identified a committee to evaluate traffic issues. Police Chief Rick Wall, a member of that committee said this is the same procedure the Town is using currently. Events such as road races requiring road closures with police and fire personnel involved. This information would also be posted on the town website as informational to residents.

Article 14 – Police Chief Rick Wall

Article 15 & 16 – Fire Chief Michael Hill

Article 17 – Board of Health or Advisory

Article 18 & 19 – Planning Board

Article 20 – Advisory

Article 21 – Board of Selectmen

Article 22 – Library Trustees

Article 23 – Take No Action

Article 24 – Council on Aging

Article 25 – Take no Action

Article 26 – Advisory

Article 27 – CPC

Recommendations A- M – CPC

Article 28, 29, 30 & 31 – Petitioner

The following **Special Town Meeting Articles** were discussed to determine who will make the motion:

Article 1 – Advisory

Article 2 – School Department/Committee

Article 3 & 4 - Police Chief Rick Wall

Article 5 – Advisory

Article 6 & 7 – Board of Selectmen

Stephen Curley made note of the public meeting Advisory scheduled for residents to discuss Pembroke's Financials. This meeting is scheduled for Monday, May 1, 2017 at the Pembroke Library at 7:30PM and will be recorded by PAC TV. All residents are encouraged to attend.

¹⁻⁹The Chairperson did not vote on this motion.

Lew Stone asked if any other night was considered as the Board of Selectmen meet regularly on Mondays. Another night was considered but this seemed to work best. Lew Stone asked if Advisory would prefer that meeting be a televised live; Advisory agreed.

Advisory adjourned from their meeting with the Board of Selectmen at 8:23PM and reconvened their meeting.

Timothy Brennan suggested reconsidering Advisory's vote of "Unfavorable Action" on Article 13.

Upon motion moved by Timothy Brennan 2nd by Stephen Curley to **reconsider** their vote of:

VOTED⁷: Unfavorable Action – **Article 13** – to see if the town will vote to amend the Town of Pembroke Bylaws, Article XX- Police Regulation by adding Section 15A – Special Events. James McCollum John G. Brown, Jr. and Elizabeth Monks supported the motion.

Upon motion moved by Timothy Brennan 2nd by Stephen Curley following the discussion it was

VOTED⁸: to change their vote to Favorable Action for **Article 13** – to see if the town will vote to amend the Town of Pembroke Bylaws, Article XX- Police Regulation by adding Section 15A – Special Events. James McCollum, John G. Brown, Jr., and Elizabeth Monks supported the motion.

Linda assigned the motions to Advisory as follows:

Consent Agenda – Articles 1, 8, 9, 10 & 32 – Stephen Dodge

STM

Article 1 – Linda

Article 5 – Stephen Curley

ATM

Article 2 – Stephen Curley

Article 3 – Linda

Article 4 - Timothy Brennan

Article 5 – James McCollum

Article 7 – Stephen Walsh

Article 12 – Stephen Curley

Article 20 – James McCollum

Article 25 – John Brown

Upon motion moved by James McCollum 2nd by Elizabeth Monks following the discussion it was

VOTED⁹: To accept the amended minutes of 10 April 2017. Stephen Curley, Timothy Brennan and John G. Brown Jr. supported the motion.

The next Advisory meeting is scheduled for Monday, May 1, 2017 at 7:30pm at the Pembroke Library. This is a public meeting to review Pembroke's Financials.

The Advisory Committee adjourned at 9:05PM.

Respectfully submitted,

Stephen Curley, Clerk

¹⁻⁹The Chairperson did not vote on this motion.