

TOWN OF PEMBROKE
APPROVED
ADVISORY COMMITTEE MINUTES
10 APRIL 2017

Chairperson Linda Peterson opened the meeting of the Advisory Committee in Pembroke Town Hall at 7:30PM on 10 April, 2017. Also present were Stephen Curley, Timothy Brennan, James McCollum, John G. Brown, Jr. Stephen Walsh, Richard McManus and Elizabeth Monks
Guests: Mr. Bryant; Michael Buckley, Town Accountant; Brian Van Riper; CPC Chairperson

The committee welcomed Michael Buckley to discuss funding sources for the Special Town Meeting and Annual Town Meeting Warrant Articles. Michael distributed an updated copy of the FY18 Budget and also noted that the Board of Selectmen voted “no action” on all monetary Articles.

Article 6 of the ATM to appropriate funds for the Collective Bargaining Agreements is funded with \$250,000. Linda asked about the language in the contract for the “Clothing allowance” increase; is this covered. Michael noted this is included and is about an overall 4% increase. Linda also noted that Sunday overtime in the contract is paid at 2 ½ times.

Special Town Meeting Articles

- **Article 1** – the funding is from Overlay Surplus
- **Article 2** – High School Turf Field – Linda noted Advisory voted “favorable action” if the wording is changed to say it is to be paid for by the school department. Michael noted that Bond Counsel recommended the language for the Article be written “for full faith and credit of the town”. The loan is \$200,000 down borrowing \$700,000. The motion will read “school department intent to repay”.
- **Article 3** – NexGen 911 equipment purchase – less than the \$25,000 is needed; Assessors released emergency surplus to fund this Article. Stephen Walsh suggested the \$25,000 given for new equipment be used to assist the Police Chief with funding one of the patrolmen he’s requesting (also, sell the street sweeper not in use). The Police Chief has two staff members retiring this year. The hiring of a new patrolman requires months of training at the academy. Stephen Curley said the Police Chief can justify his staff is aging. The Fire Department can always use On-Call staff. Michael noted as part of the contract they are required to give a three year notice of retirement. There will always be turnaround.
- Stephen Curley asked for Michael for the current free cash balance and why the Library budget decreased from \$712,122 to \$689,983. Michael said Free Cash balance is \$233,000 and the change to the Library budget was due to removing the utility line item. This line item was removed from all town department budgets and consolidated into one line item under “Street Lights”. All electricity other than the school department will now be part of this line item. We are maxing out local receipts and will be below 1M 18 months from now.
- Healthcare, Pension will continue to go up. Stephen Curley noted the Board of Selectmen will start working on an override after Town Meeting. Timothy Brennan asked what the savings would be if the town moved to the GIC Healthcare plan. Michael said a savings of approximately 8-10% (\$500,000 to \$800,000) a year. Timothy suggested that Warrant Articles requesting additional staff should include the cost of healthcare; Michael said 40% should be added to cover healthcare costs. Timothy Brennan asked about the Pension Plan and if the town does an evaluation with Actuaries for FY19/20. The Plymouth County Retirement Board comes up with their own unfunded percent. Michael suggested putting it in writing to provide evidence of where they come up with rate.
- Article 28 & 29 – funding not in budget

¹⁻¹³The Chairperson did not vote on this motion.

- Article 25 – will be pushed to fall
- Stephen Walsh asked Michael if the town has considered adding a vision plan for employees. This may be a savings versus the cost of eyeglasses in each of the contracts. Michael said it was a good idea and would look into it.
- Michael noted he would not be available for the Public Meeting scheduled for May 1, 2017 to review the Town's Financials.

The Committee thanked Michael for coming.

The Committee welcomed Brian Van Riper, CPC Chairperson

- Linda noted Advisory voted Favorable Action on all Recommendations but one; funding for the Fire House Pantry.
- Brian said the CPC received the application from Fire House Pantry in December. They discussed at their meeting in January and suggested the applicant get a determination from the Historical Commission. The Historical Commission determined the building was culturally historic. The CPC proceeded to entertain it. At their meeting in February CPC voted to proceed to town meeting. The \$30,000 is to replace windows and doors. Linda asked how you can call a building built in the 1950's an historic building. Brian said the state standards and guidelines don't have a time restriction. CPC makes recommendations under the law. Brian said the CPC had a technical consultant review the building for anticipated costs and met with the applicant to review this information. Phase one of the project was estimated at \$45,000; the entire project could cost approximately \$65,000. The applicant is CEO Peg Strusel who manages the Firehouse Pantry. Stephen Curley asked why they did not speak to the Fire Department who owns the building. Brian said he did not speak with the Fire Department but plans to reach out to him. Brian will also review with Town Counsel. Linda said we agree to disagree; CPC has acted within the law.
- Timothy Brennan asked Brian (as a member of the Planning Board) about Article 19 "Center protection District". Brian said when they conducted a study with residents in 2000 the second highest request from residents was to have a supermarket in the center of town. Mixed use development for the center was created; which means development projects should combine both residential and commercial. In recent years developers have asked for a variance from the Zoning Board to develop land as residential only. The Zoning Board has granted these variances. The Planning Board took the Zoning Board to court. Fast forward to 2016 no developer wants to use this land as "mixed use"; it's not been successful.
- Timothy asked if the Planning Board goes out to seek new business. Brian said no; they wait for proposals to be submitted to them. Timothy asked if he thought the Planning Board would agree with an Economic Developer position for the town. He said yes. The Planning Board works with the Old Colony Planning Council and are about to embark on another Master Plan.

The Committee thanked Brian for coming.

The committee reviewed and discussed the following Articles:

Annual Town Meeting

Article 6 – to appropriate, transfer from available funds for the purpose of funding the cost of items of the first year of any collective bargaining agreements between the town and the Pembroke Patrolmen's association, Pembroke Permanent Firefighters Association, Council 93, Local 1700 (Town Hall), and Council 93, Local 1700 (Public Works), or take any other action relative thereto.

Upon motion moved by Stephen Walsh 2nd by Stephen Curley following the discussion it was

¹⁻¹³The Chairperson did not vote on this motion.

VOTED¹: Town Meeting Floor - Article 6 –to appropriate, transfer from available funds for the purpose of funding the cost of items of the first year of any collective bargaining agreements between the town and the Pembroke Patrolmen's association , Pembroke Permanent Firefighters Association, Council 93, Local 1700 (Town Hall), and Council 93, Local 1700 (Public Works), or take any other action relative thereto Timothy Brennan, James McCollum, John G. Brown Jr. Richard McManus and Elizabeth Monks supported the motion.

The committee reviewed and discussed the meeting minutes of April 3, 2017. One correction noted on Article 5 the word should be “recycle” not “trash”.

Upon motion moved by James McCollum 2nd by Elizabeth Monks following the discussion it was

VOTED²: To accept the amended minutes of 03 April 2017. Stephen Curley, Timothy Brennan, John G. Brown Jr., and Stephen Walsh supported the motion. Richard McManus abstained.

Special Town Meeting

Upon motion moved by Stephen Curley 2nd by James McCollum to **reconsider** their vote for:

Article 2 – Pembroke High School – installation of a Turf Field at a cost of \$700,000 to accept Bond Counsel recommendation.

VOTED³: To reconsider vote for **Article 2** – Pembroke High School – installation of a Turf Field at a cost of \$700,000 to accept Bond Counsel recommendation. Timothy Brennan, John G. Brown, Jr., Stephen Walsh, Richard McManus and Elizabeth Monks supported the motion.

Upon motion moved by Stephen Curley 2nd by James McCollum following the discussion it was

VOTED⁴: Favorable Action **Article 2** - Pembroke High School – installation of a Turf Field at a cost of \$700,000. Timothy Brennan, John G. Brown, Jr., Stephen Walsh, Richard McManus and Elizabeth Monks supported the motion.

Article 3 – NexGen 911 Equipment purchase – estimated cost \$25,000.

Upon motion moved by Stephen Curley 2nd by Timothy Brennan following the discussion it was

VOTED⁵: Town Meeting Floor **Article 3** - NexGen 911 Equipment purchase – estimated cost \$25,000. James McCollum, John G. Brown, Jr., Stephen Walsh, Richard McManus and Elizabeth Monks supported the motion.

Annual Town Meeting

Article 2 – to amend schedules A, B and C of the Classification and Compensation By-laws according to the schedules listed in Appendix D and to raise and appropriate, transfer from available funds. The funding amount should be included in the article; it's primarily library employees and non-union. **The committee will wait until next week to vote**

Article 6 – to appropriate, transfer from available funds for the purpose of funding the cost of items of the first year of any collective bargaining agreements between the town and the Pembroke Patrolmen's association , Pembroke Permanent Firefighters Association, Council 93,

¹⁻¹³The Chairperson did not vote on this motion.

Local 1700 (Town Hall), and Council 93, Local 1700 (Public Works), or take any other action relative thereto.

Upon motion moved by Stephen Curley 2nd by Stephen Walsh following the discussion it was

VOTED⁶: Town Meeting Floor **Article 6** - to appropriate, transfer from available funds for the purpose of funding the cost of items of the first year of any collective bargaining agreements between the town and the Pembroke Patrolmen's association, Pembroke Permanent Firefighters Association, Council 93, Local 1700 (Town Hall), and Council 93, Local 1700 (Public Works), or take any other action relative thereto. Timothy Brennan, James McCollum, John G. Brown, Jr., Richard McManus and Elizabeth Monks supported the motion

Article 9 – to see if the town will vote to authorize the following revolving accounts pursuant to M.G.L. c.44, s.53E ½ -

Upon motion moved by Stephen Curley 2nd by Stephen Walsh following the discussion it was

VOTED⁷: Favorable Action **Article 9** - to see if the town will vote to authorize the following revolving accounts pursuant to M.G.L. c.44, s.53E ½ - Timothy Brennan, James McCollum, John G. Brown, Jr., Richard McManus and Elizabeth Monks supported the motion

Article 12 – to see if the town will vote to raise and appropriate and/or transfer from available funds, the sum of \$5,000 to contract with the South Shore Community Action Council to provide services to residents of the Town.

Upon motion moved by Timothy Brennan 2nd by Stephen Curley following the discussion it was

VOTED⁸: Unfavorable Action **Article 12** - to see if the town will vote to raise and appropriate and/or transfer from available funds, the sum of \$5,000 to contract with the South Shore Community Action Council to provide services to residents of the Town. James McCollum, John G. Brown, Jr., Stephen Walsh, Richard McManus and Elizabeth Monks supported the motion.

Article 25 – to see if the town will vote to raise and appropriate and/or transfer from available funds, the sum of \$5,000 to be added to the Open Space fund to reimburse Conservation Commission.

Upon motion moved by Stephen Curley 2nd by Stephen Walsh following the discussion it was

VOTED⁹: Take No Action **Article 25** – to see if the town will vote to raise and appropriate and/or transfer from available funds, the sum of \$5,000 to be added to the Open Space fund to reimburse Conservation Commission. Timothy Brennan, James McCollum, John G. Brown, Jr., Richard McManus and Elizabeth Monks supported the motion

Article 27 – to see if the Town will vote to adopt and approve the following recommendations of the Community Preservation Committee for Fiscal Year 2018, and to see if the Town will vote to implement such recommendations by appropriating a sum or sums of money from the Community Preservation Fund. Each recommendation is to be voted on individually.

¹⁻¹³The Chairperson did not vote on this motion.

Upon motion moved by Richard McManus 2nd by John G. Brown, Jr. following the discussion it was

VOTED¹⁰: Favorable Action **Article 27:**

Recommendation A - \$20,670 COA exterior painting and replacement of rotting wood and shingles.

Recommendation B - \$10,000 DPW for landscaping at Luddam's Ford.

Recommendation C - \$13,600 Pembroke Youth Baseball installing dugout roofs on fields D&E at Mattakeesett Street ballfields.

Recommendation D - \$12,500 dugout improvements on the high school field at Mattakesett Street baseball fields.

Recommendation E - \$22,419 Pembroke Recreating commission for improving parking lot and guardrail at the J.J. Sheppard ball field complex.

Recommendation F - \$10,000 purpose of fence replacement at Little Sandy Beach.

Recommendation G - \$50,000 to DPW for repairing headstones and stone walls at Mount Pleasant Cemetery and Center Street Cemetery.

Recommendation H - \$12,000 from Open Space treating Oldham Pond for the suppression of blue-green algae and for the treatment of Hobomock Pond for hydrilla control.

Recommendation I - \$15,000 for DPW purpose of repairing and restoring headstones at the cemetery of Water Street ext.

Recommendation K - \$25,000 for preservation of the John Turner House.

Stephen Curley, Timothy Brennan, James McCollum, Stephen Walsh and Elizabeth Monks supported the motion

Upon motion moved by Richard McManus 2nd by John G. Brown, Jr. following the discussion it was

VOTED¹¹: Unfavorable Action **Article 27 – Recommendation J** - \$30,000 for Firehouse Pantry replacing the windows and doors. Stephen Curley, Timothy Brennan, James McCollum, Stephen Walsh and Elizabeth Monks supported the motion

Articles 28 – to ask the Town of Pembroke to vote to raise or appropriate or transfer available funds, the sum of \$3,500 to contract with the South Shore Women's Resource Center for domestic violence intervention and prevention services for its residents.

Upon motion moved by Stephen Curley 2nd by Timothy Brennan following the discussion it was

VOTED¹²: Unfavorable Action - **Article 28** — to ask the Town of Pembroke to vote to raise or appropriate or transfer available funds, the sum of \$3,500 to contract with the South Shore Women's Resource Center for domestic violence intervention and prevention services for its residents. James McCollum, John G. Brown Jr. Stephen Walsh, Richard McManus and Elizabeth Monks supported the motion.

Articles 29 – to see if the Town of Pembroke will vote to raise and appropriate and/or transfer from available funds, the sum of \$1,500 for the purpose of supporting services provided to survivors of sexual assault and domestic violence to be administrated by VIOLENCE INTERVENTION AND PREVENTION PROGRAMS.

Upon motion moved by Stephen Curley 2nd by Timothy Brennan following the discussion it was

VOTED¹³: Unfavorable Action - **Article 29** to see if the Town of Pembroke will vote to raise and appropriate and/or transfer from available funds, the sum of \$1,500 for the

¹⁻¹³The Chairperson did not vote on this motion.

purpose of supporting services provided to survivors of sexual assault and domestic violence to be administrated by VIOLENCE INTERVENTION AND PREVENTION PROGRAMS. James McCollum, John G. Brown Jr. Stephen Walsh, Richard McManus and Elizabeth Monks supported the motion.

Advisory will review the revised FY18 Budget and vote the budget at the next meeting. The next Advisory Committee meeting is scheduled for Monday, April 24, 2017 at 7:30PM.

The Advisory Committee adjourned at 9:45PM.

Respectfully submitted,

Stephen Curley, Clerk