

TOWN OF PEMBROKE
APPROVED
ADVISORY COMMITTEE MINUTES
20 MARCH 2017

Chairperson Linda Peterson opened the meeting of the Advisory Committee in Pembroke Town Hall at 7:30PM on 20 March, 2017. Also present were Timothy Brennan, James McCollum, John G. Brown, Jr. Stephen Walsh, and Elizabeth Monks

Absent: Stephen Curley, Richard McManus

Guest: Mr. Bryant

Advisory reviewed and discussed the following correspondence:

- A letter from Norfolk County Agricultural High School was received with the 2017-2018 tuition rates. Out-of-county tuition rate is \$22,149. Currently Pembroke has 10 students attending grades 9-12. As of March 2017 three students have applied for 2107-2018 school year.
- A letter was received from the MMA with 2017 Spring Workshops. There are three dates in May 2017– 5/10, 5/16 and 5/18.
- A response from Ed Thorne, Town Administrator to Advisory's FY18 Budget questions on Police Salaries and the future of the Community Center was received. He confirmed the Police Salaries and also confirmed Pembroke Youth Hockey lease expiring June 30, 2017; notice given. The \$30,000 annual fuel cost for the Community Center will be paid out of revolving accounts. The Community Center Committee reformed to look at future of the building.
- An email from Erin Obey, Pembroke School Superintendent was received with the school departments FY17 detailed line item budget. Erin also advised that Pembroke currently has 35 students enrolled in Charter Schools. Stephen Walsh noted this information does not include state funding. Questions will be collected for discussion with the School Department/Committee on Monday, March 27, 2017.
- A joint meeting with the Board of Selectmen, Town Moderator and Advisory Committee has been scheduled for Monday, April 24, 2017 at 7:30PM to review the Special Town Meeting and Annual Town Meeting Articles.

Upon motion moved by James McCollum 2nd by Timothy Brennan following the discussion it was

VOTED¹: To accept the minutes of 13 March 2017. John G. Brown Jr., Stephen Walsh and Elizabeth Monks supported the motion.

Linda asked members if they want to schedule a date to hold a public meeting for residents to present/discuss the state of Pembroke's Financials before the May 9th Annual Town Meeting. The committee agreed to see if Monday, May 1, 2017 would be available at the Library. Also check if PAC TV would be available to record this public meeting live. Timothy Brennan will reach out to Stephen Curley and Michael Buckley to gather information to prepare a presentation.

Advisory reviewed and discussed the Special Town Meeting and Annual Town Meeting Warrant Articles as follows:

Special Town Meeting Warrant Articles

Article 1 – transfers to supplement FY17 – Property and Liability Insurance figure is missing. Advisory agreed to ask Ed Thorne, Town Administrator with this figure.

¹⁻⁸The Chairperson did not vote on this motion.

Article 2 – Pembroke High School – installation of a Turf Field at a cost of \$700,000. Advisory will discuss with Erin Obey, School Superintendent at their meeting on Monday, March 27, 2017.

Article 3 – NexGen 911 Equipment purchase – estimated cost \$25,000. Advisory agreed to request funding for these articles from Michael Buckley, Town Accountant

Article 4 – Purchase of one Police Cruiser – estimated cost \$45,000

Article 5 – To see if the Town will vote to transfer from water surplus of \$360,000 for the Water System Improvements associated with the Route 14 Corridor Project.

Upon motion moved by Timothy Brennan 2nd by James McCollum following the discussion it was

VOTED²: Favorable Action Article 5 - To see if the Town will vote to transfer from water surplus of \$360,000 for the Water System Improvements associated with the Route 14 Corridor Project. John G. Brown Jr., Stephen Walsh and Elizabeth Monks supported the motion.

Article 6 – Acquire by gift and for general municipal purpose, the parcel of land located at 140 Center Street owned by the Department of Massachusetts Veterans of Foreign Wars of the United States.

Article 7 – To see if the Town will vote to authorize the Board of Selectmen to convey a fee simple interest in the parcel of town owned land located at Bartlett Street shown as Assessor's Map #B2, Parcel #3115 approximately .055 acres for \$2,500.

Advisory agreed to ask Ed Thorne, Town Administrator the following question for both Article 6 and 7 – where is it, what is it and why do we need it.

Annual Town Meeting Warrant Articles

Article 1 - To hear and act on the Reports of the Town Officers and Committees, or take an action relative thereto.

Upon motion moved by James McCollum 2nd by Timothy Brennan following the discussion it was

VOTED³: Favorable Action Article 1 - To hear and act on the Reports of the Town Officers and Committees, or take an action relative thereto. John G. Brown Jr., Stephen Walsh and Elizabeth Monks supported the motion.

Article 2 – to amend schedules A, B and C of the Classification and Compensation By-laws according to the schedules listed in Appendix D and to raise and appropriate, transfer from available funds. **Advisory agreed to postpone.**

Article 3 – to see what sums the town will raise by taxation or otherwise to pay Town Debts and charges for the ensuing fiscal year and to fix the salary and compensation of all elective officers and employees of the Town, as provided in Section 108 and 108A of Chapter 41, Mass. General laws as shown in Appendix A. **Advisory agreed to postpone**

Article 5 – to see if the town will vote to raise and appropriate and/or transfer from available funds a sum of money to operate the Solid Waste Enterprise Fund as show in Appendix C. John Brown noted he thought the town signed a 5 year contract with the Trash Vendor. Advisory agreed to ask Ed Thorne, Town Administrator about the town's trash contract.

Article 6 – to appropriate, transfer from available funds for the purpose of funding the cost of items of the first year of any collective bargaining agreements between the town and the Pembroke Patrolmen's association , Pembroke Permanent Firefighters Association, Council 93, Local 1700 (Town Hall), and Council 93, Local 1700 (Public Works), or take any other action relative thereto. – **Advisory agreed to pass**

¹⁻⁸The Chairperson did not vote on this motion.

Article 7 – to see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to be added to the Stabilization Fund – **Advisory agreed to pass**

Article 8 – to see if the town will vote to authorize the Board of Selectmen to make application for and to accept federal and state grants for assistance pertaining to community development project or programs.

Upon motion moved by Stephen Walsh 2nd by Timothy Brennan following the discussion it was **VOTED⁴**: Favorable Action Article 8 - to see if the town will vote to authorize the Board of Selectmen to make application for and to accept federal and state grants for assistance pertaining to community development project or programs. James McCollum, John G. Brown Jr., and Elizabeth Monks supported the motion.

Article 9 – to see if the town will vote to authorize the following revolving accounts pursuant to M.G.L. c.44, s.53E ½ - Advisory agreed to check with last years to be sure they were raised.

Article 10 – to see if the town will vote to authorize the Board of Selectmen to enter into contracts with Massachusetts Department of Transportation of the construction and maintenance of public highways for the ensuring year.

Upon motion moved by Timothy Brennan 2nd by James McCollum following the discussion it was

VOTED⁵: Favorable Action Article 10 - to see if the town will vote to authorize the Board of Selectmen to enter into contracts with Massachusetts Department of Transportation of the construction and maintenance of public highways for the ensuring year. John G. Brown Jr., Stephen Walsh and Elizabeth Monks supported the motion.

Article 11 – to see if the town will vote to amend the Town of Pembroke Bylaws by adding Article IX-A “consolidated Department of Municipal Inspections: - **Advisory to pass**

Article 12 – to see if the town will vote to raise and appropriate and/or transfer from available funds, the sum of \$5,000 to contract with the South Shore Community Action Council to provide services to residents of the Town.

Upon motion moved by James McCollum 2nd by John G. Brown Jr., following the discussion it was

VOTED⁶: Favorable Action Article 12 - to see if the town will vote to raise and appropriate and/or transfer from available funds, the sum of \$5,000 to contract with the South Shore Community Action Council to provide services to residents of the Town. Timothy Brennan, Stephen Walsh and Elizabeth Monks supported the motion.

Article 13 – to see if the town will vote to amend the Town of Pembroke Bylaws, Article XX- Police Regulation by adding Section 15A – Special Events – **Advisory to pass**

Article 14 – to see if the town will vote to raise and appropriate or transfer from available funds the sum of \$115,840 for the purpose of hiring two police officers – **Advisory to pass**

Article 15 - – to see if the town will vote to raise and appropriate or transfer from available funds the sum of \$332,609 for the purpose of hiring and outfitting four firefighter/paramedics.

Advisory to pass

Advisory agreed to ask Town Accountant, Michael Buckley “what would it cost to fund health care for all six employees” if hired in reference to both Articles 14 & 15.

¹⁻⁸The Chairperson did not vote on this motion.

Article 16 – to see if town will vote to raise and appropriate or transfer from available funds the sum of \$70,000 for the purpose of purchasing extrication equipment for the Fire Department. – **Advisory to pass**

Article 17 –to see if the town will vote to amend the Town of Pembroke Bylaws, Article XXXII-Denial, Revocation or Suspension of Licenses and Permits for Failure to Pay taxes, Section (e) by deleting and adding “and livestock permits” – **Advisory to pass**

Article 18, 19 & 20 – submitted by the Planning Board – **Advisory will wait until after the public hearings.**

Article 21 – to see if the town will vote to amend the Town’s Zoning Bylaw by adding a new Section “Marijuana Establishments” would provide as follow, and further to amend the Table of contents to add sections “Marijuana Establishments”. – Linda noted the Board of Selectmen should take a stand on this article – **Advisory agreed to postpone**

Article 22 – to see if the town will vote to amend Schedule A, Classification and Compensation By-law by upgrading the position of General Reference Librarian, Schedule SC-31 to SA-32. **Advisory to pass**

Article 23 – to see if the town will vote to amend the Classification and compensation By-law with the addition of the following to Wage and Personnel Bylaws, Article 17, Section A. MA-Sick Time law. **Advisory agreed to postpone**

Article 24 – to see if the town will move to amend Schedule C, Classification and Compensation By-law by adding the position of Outreach Worker, Schedule SC-32. **Advisory agreed to postpone**

Article 25 – to see if the town will vote to raise and appropriate and/or transfer from available funds, the sum of \$5,000 to be added to the Open Space fund to reimburse Conservation Commission.

Upon motion moved by James McCollum 2nd by Elizabeth Monks following the discussion it was **VOTED⁷**: Favorable Action Article 25 – to see if the town will vote to raise and appropriate and/or transfer from available funds, the sum of \$5,000 to be added to the Open Space fund to reimburse Conservation Commission. Timothy Brennan, Stephen Walsh and John G. Brown Jr., supported the motion.

Article 26 – to see if the town will vote to appropriate and/or reserve from Community Preservation annual revenues in the amounts recommended by the Community Preservation Committee for committee administrative expenses, community preservation projects and other expenses in fiscal year 2018, with each item to be considered a separate appropriation.

Upon motion moved by John G. Brown Jr., 2nd by James McCollum following the discussion it was

VOTED⁸: Favorable Action Article 26 – to see if the town will vote to appropriate and/or reserve from Community Preservation annual revenues in the amounts recommended by the Community Preservation Committee for committee administrative expenses, community preservation projects and other expenses in fiscal year 2018, with each item to be considered a separate appropriation. Timothy Brennan, Stephen Walsh and Elizabeth Monks supported the motion.

¹⁻⁸The Chairperson did not vote on this motion.

Article 27 - CPC Articles - Advisory agreed to read and review at their next meeting.

Articles 28 – to ask the Town of Pembroke to vote to raise or appropriate or transfer available funds, the sum of \$3,500 to contract with the South Shore Women’s Resource Center for domestic violence intervention and prevention services for its residents. **Advisory agreed to indefinite postponement – it’s already in the budget.**

Articles 29, 30 and 31 – Petition Articles – Advisory agreed to ask Ed Thorne, Town Administrator for further explanation.

Advisory agreed to invite Ed Thorne, Town Administrator and Michael Buckley, Town Accountant to meet on Monday, April 3, 2017 at 7:30PM to discuss funding for all Town Warrant Articles.

Timothy Brennan is seeking a clear understanding of overtime versus comp. pay. The question is: Do Department Heads have the discretion of offering Comp. Time or OT? The language in the CBA's is very ambiguous and vague. Advisory is looking for a clear understanding of what the contract says. Advisory agreed to send an email to Ed Thorne, Town Administrator for clarification.

The next Advisory Committee meeting is scheduled for Monday, March 27, 2017 at 7:30PM.

The Advisory Committee adjourned at 8:45PM.

Respectfully submitted,

Stephen Curley, Clerk

¹⁻⁸The Chairperson did not vote on this motion.